



Bible Study Design and Writing for Women
CEWM5269
New Orleans Baptist Theological Seminary
Discipleship and Ministry Leadership Division
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Mission Statement

The mission of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.

Core Value Focus

The seminary has five core values: Doctrinal Integrity, Spiritual Vitality, Mission Focus, Characteristic Excellence, and Servant Leadership. The core value focus for this academic year is Spiritual Vitality: We are a worshiping community, with both personal spirituality and gathering together as a Seminary for the praise and adoration of God and instruction in His Word. The doctrinal statements used in our evaluations are our Articles of Religious Belief and the Baptist Faith and Message Statement.

Curriculum Competencies

All graduates of NOBTS are expected to have at least a minimum level of competency in each of the following areas: Biblical Exposition, Christian Theological Heritage, Disciple Making, Interpersonal Skills, Servant Leadership, Spiritual and Character Formation, and Worship Leadership. The curriculum competencies addressing in this course are: Disciple Making, Servant Leadership, and Spiritual and Character Formation.

Course Description

This course is designed to develop strategies for designing and writing Bible studies for both personal and group use in order to increase knowledge and application of God's Word. Students will examine methodologies for studying and teaching the Bible to women through the local church.

Student Learning Outcomes

At the conclusion of the semester, the student will:

1. Understand how to study the Bible in a hermeneutically sound manner for both personal study and writing purposes.
2. Gain strategies for Bible study organization and leadership.
3. Value writing as an expansion of her ministry and produce quality Bible study and devotional material.

4. Explore areas of opportunity for writing, both in her church and in the publishing world.

Textbooks

The following texts and resources are required reading for class discussions and are to be read in their entirety unless otherwise specified.

1. Hendricks, Howard G. and William D. Hendricks. *Living By the Book: The Art and Science of Reading the Bible* (revised and updated). Chicago: Moody Publishers, 2007. ISBN: 0802408230
2. Ellison, Edna and Linda Gilden. *Called to Write: Seven Principles to Become a Writer on Mission*. Birmingham, AL: New Hope Publishers, 2014. ISBN: 978-1-59669-398-2
3. LaRocque, Paula. *The Book on Writing: The Ultimate Guide to Writing Well*. Grey and Guvnor Press, 2013. ISBN: 978-0989236706

Course Requirements

1. **Students will attend class.** Seminary policy states that a student may not miss any class due to the short length of the workshop.
2. **Participate in class discussion.** Students should contribute to the learning process through comments and questions.
3. **Read the assigned textbooks and other reading assignments.** Reading assignments will include readings from the textbook, Scripture, and other sources. The student will provide a written statement of completion of all reading assignments.
Due November 1, 2019.
4. **Students will complete an article assignment.** The assignment will include defining a topic of interest to each individual student (and brainstorming the subject in class); developing an outline by which to write an article for consideration for the NOBTS Blog (or similar publication); and writing the article. The completed article must be 740-1200 words and include a query letter targeted to the editor of the NOBTS Blog. Use size 12, double-spaced, Times New Roman font. **Due November 1, 2019.**
5. **Conduct a Context Study.** Research the background of a biblical passage of your choice, including information about the author, recipients, the setting and surrounding culture, and the implications of such details on the interpretation of the passage. Context study papers should be 5-7 pages in length, typed using double-spaced Times New Roman size 12 font. **Due November 15, 2019.**

6. **Design and write a Bible study.** Develop a six-unit Bible study proposal devoted to one passage or topic, and write out all material for one unit of your choice. Include the following elements for each of your four units:

- Unit Title
- Learner’s Guide Outline
- Teacher’s Guide Outline (discussion questions, commentary, resources, etc.)

For one unit of your choice, write the full Learner’s Guide and Teacher’s Guide. Examples will be provided during class.

The Bible study proposal should be typed-double spaced Times New Roman size 12 font, following *A Manual for Writers of Term Papers, Thesis, and Dissertations 7th edition*. The manual is by Kate Turabian and is published by University of Chicago Press.
Due November 15, 2019.

All assignments should be emailed to Dr. Emily Dean at emilywdean@gmail.com, **according to their specific due dates listed above.**

Evaluation of Grade

This course will follow the grading system for the Graduate School.

A = 93-100	20% = Attendance/Class Participation
B = 85-92	20% = Reading Assignments
C = 77-84	20% = Article Assignment
D = 70-76	20% = Context Study
F = 69 and below	20% = Bible Study Proposal

Course Policies

Late Work

An automatic 10-point deduction will be taken for work submitted after the due date. Additional points will be deducted based on the number of days the submission is late. Requirements must be received by the end of each semester or the student will receive a course grade of an “F”.

Netiquette: Appropriate Online Behavior

Each student is expected to demonstrate appropriate Christian behavior when working online on Discussion Boards or whenever interaction occurs through web, digital, or other electronic medium. The student is expected to interact with other students in a fashion that will promote learning and respect for the opinions of others in the course. A spirit of Christian charity is expected at all times in the online environment.

Help for Writing Papers at “The Write Stuff”

This is the official NOBTS Writing Center online help site for writing academic papers and essays. <http://www.nobts.edu/writing/default.html> You will discover writing guides, tips, and valuable information to help you become a better writer. Go here for Turabian and APA style helps and guidelines. You will also find language fonts for Greek and Hebrew.

Academic Honesty Policy

All graduate and undergraduate NOBTS students, whether on-campus, internet, or extension center students, are expected to adhere to the highest Christian standard of honesty and integrity when completing academic assignments for all courses in every delivery system format. The Bible provides our standard for academic integrity and honesty. This standard applies whether a student is taking tests, quizzes, exams, writing papers, completing Discussion Boards, or any other course requirement.

Plagiarism on Written Assignments

NOBTS has a no tolerance policy for plagiarism. Please be aware that plagiarism in certain cases may result in expulsion from the seminary. Refer to the NOBTS Student Handbook http://www.nobts.edu/_resources/pdf/studentervices/NOBTSHandbook.pdf where the definition, penalties and policies associated with plagiarism are clearly defined.

Blackboard and ITC Technical Support

Blackboard is the instructional platform used in this class. Please make sure that your contact information is accurate and up-to-date. If you need assistance, please contact the Information Technology Center (Hardin Student Center 290 or call **504.816.8180**). Here are other helpful links to ITC assistance. Selfserve@nobts.edu - Email for technical questions/support request for help with the site (Access to online registration, financial account, online transcript, etc.) BlackboardHelpDesk@nobts.edu - Email for technical questions/support requests with the NOBTS Blackboard System. For Student Assistance in using Blackboard, visit: [Student Bb Help](#). ITCSupport@nobts.edu - for general technical questions/support requests. www.NOBTS.edu/itc/ - General NOBTS technical help information is provided on this website.

Course Schedule

Wednesday, 1:00-4:00 p.m.	Welcome / Orientation/Registration The Bible (Background) Studying the Bible (Observe, Interpret, Apply)
Wednesday, 6:00-9:00 p.m.	Organizing a Bible Study (Format, Setting) Bible Study Leadership (Selection, Training)
Thursday, 9:00 a.m.-12:00 p.m.	Teaching the Bible Bible Study Resources

- Thursday, 1:00-4:00 p.m. The Basics of Writing for Ministry and Leadership
The Basics of Relationship in Writing
The Basics of Writing to Reach Out (Style, Grammar)
- Friday, 9:00 a.m. -12:00 p.m. Writing Opportunities (Local Church, Articles, Books)
Submitting Your Work for Publication / Now What?

Selected Bibliography

- Adams, Chris, ed. *Women Reaching Women: Beginning and Building a Growing Women's Ministry Revised and Expanded*. Nashville, TN: LifeWay Church Resources, 2011.
- Adams, Matt and Jeff Young. *Need a New Hook? A Guide to Bible Study Groups*. Nashville: LifeWay, 1997.
- Arthur, Kay. *How to Study Your Bible: Precept Upon Precept*. Eugene, OR: Harvest House Publishers, 1994.
- Bailey, Waylon and Tom Hudson. *Step by Step Through the Old Testament, Revised*. Nashville, TN: LifeWay, 1991.
- Dockery, David S. *The Doctrine of the Bible*. Nashville, TN: Convention Press, 1991.
- Duvall, Scott J. and J. Daniel Hays. *Grasping God's Word: A Hands-On Approach to Reading, Interpreting, and Applying the Bible (3rd Edition)*. Grand Rapids, MI: Zondervan, 2012.
- Fee, Gordon D. and Douglas Stuart. *How to Read the Bible for All Its Worth (4th Edition)*. Grand Rapids, MI: Zondervan Publishing, 2014.
- _____. *How to Read the Bible Book by Book: A Guided Tour*. Grand Rapids, MI: Zondervan Publishing, 2002.
- Fessenden, David E. *Writing the Christian Nonfiction Book: Concept to Contract*. Galax, VA: Sonfire Media, 2011.
- Flesch, Rudolf. *The Classic Guide to Better Writing: Step-by-Step Techniques and Exercises to Write Simply, Clearly, and Correctly*. New York, NY: Harper Collins, 1996.
- Furman, Gloria and Kathleen B. Nielson, eds. *Word-Filled Women's Ministry: Loving and Serving the Church*. Wheaton, IL: Crossway, 2015.
- Geiger, Eric, Michael Kelley, and Philip Nation. *Transformational Discipleship: How People Really Grow*. Nashville, TN: Broadman & Holman, 2012.

- Goss, Leonard G. and Carolyn Stanford Goss. *The Little Style Guide to Great Christian Writing and Publishing*. Nashville, TN: Broadman Holman, 2004.
- Guthrie, George H. *Read the Bible for Life: Your Guide to Understanding and Living God's Word*. Nashville, TN: B&H Books, 2011.
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- Hensley, Dennis. *How to Write What You Love*. Colorado Springs, CO: Shaw Waterbrook Press, 2000.
- Jenkins, Jerry. *The Christian Writer's Market Guide 2014: Your Comprehensive Resource for Getting Published*. Carol Stream, IL: Tyndale House Publishers, 2014.
- Jensen, Irving L. *Independent Bible Study*. Chicago: Moody Press, 1992.
- _____. *Simply Understanding the Bible*. Minneapolis: World Wide, 1990.
- King, Kelly. *Ministry to Women: The Essential Guide for Leading Women in the Local Church*. Nashville, TN: LifeWay, 2018.
- Klein, William W., Craig Blomberg, and Robert L. Hubbard Jr. *Introduction to Biblical Interpretation (3rd Edition)*. Grand Rapids, MI: Zondervan, 2017.
- LaRoque, Paula. *The Book on Writing: The Ultimate Guide to Writing Well*. Grey and Guvnor Press, 2013.
- Lea, Thomas D. *God's Transforming Word: How to Study Your Bible*. Nashville, TN: LifeWay, 2000.
- Lea, Thomas D. and Tom Hudson. *Step by Step Through the New Testament, Revised*. Nashville, TN: LifeWay, 1992.
- Leighton, Jan and Hallie Leighton. *Rare Words: And Ways to Master Their Meaning*. Delray Beach, FL: Levenger Press, 2003.
- Lerner, Betsy. *The Forest for the Trees: An Editor's Advice to Writers*. New York, NY: Riverhead Book, 2000.
- McQuilkin, J. Robertson. *Understanding and Applying the Bible*. Chicago: Moody Press, 1992.
- Moore, Beth. *Lit*. LifeWay Press, 2018.
- Moore, Waylon B. *Living God's Word: Practical Lessons for Applying Scripture to Life*.

Nashville, TN: LifeWay, 1997.

Myers, Raechel & Amanda Bible Williams. *She Reads Truth: Holding Tight to Permanent in A World That's Passing Away*. Nashville, TN: B&H Publishing, 2016.

_____. *Open Your Bible: God's Word is For You and For Now*. Nashville, TN: LifeWay, 2015.

Patterson, Dorothy & Rhonda Harrington Kelley, eds. *The Woman's Study Bible*. Nashville: Thomas Nelson, 1995.

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Truss, Lynne. *Eats, Shoots, and Leaves: The Zero Tolerance Approach to Punctuation*. New York, NY: Gotham Books, 2003.

Turabian, Kate L. *A Manual for Writers of Term Papers, Theses, and Dissertations*, 8th Edition. Chicago, IL: University of Chicago Press, 2013.

Wallraff, Barbara. *Your Own Words*. New York, NY: Counterpoint, 2004.

Walsh, Bill. *The Elephants of Style*. Chicago, IL: McGraw-Hill, 2004.

Wilken, Jen. *Women of the Word: How to Study the Bible with Both Our Hearts and Our Minds*. Wheaton, IL: Crossway, 2014.

Zinsser, William. *On Writing Well*. New York, NY: Harper Resource, 2001.

Internet Sources

Teaching the Bible Creatively	www.biblegateway.net
Logos Bible Software	www.biblesoftware.com
Ministry to Women Resources	www.lifeway.com/women
Precept Ministries International	www.precept.org
Bible Gateway	www.biblegateway.net
Woman's Missionary Union	www.wmu.com
Back to the Bible	www.backtothebible.org
Online Bible	www.bible.com
Bible Study Tools	www.biblestudytools.net

Bible Study Fellowship
Blue Letter Bible
B&H Publishers

www.bsinternational.org
www.blueletterbible.org
www.bhpublishinggroup.com

Student Services

This is a partial list of NOBTS student services available to all students, no matter your delivery system or location. If you have questions or do not see what you need here, please refer to www.nobts.edu/student-services, email us at studentservices@nobts.edu, or call the Dean of Students office at 800-662-8701, ext. 3283. We are glad to assist you!

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Advising – Graduate Program	studentservices@nobts.edu	504.282.4455 x3312	www.nobts.edu/registrar/default.html#advising
Advising – Undergraduate Program	lcadminasst@nobts.edu	504.816.8590	www.nobts.edu/LeavellCollege
Church Minister Relations (for ministry jobs)	cmr@nobts.edu	504.282.4455 x3291	www.nobts.edu/CMR
Financial Aid	financialaid@nobts.edu	504.282.4455 x3348	www.nobts.edu/financialaid
PREP (help to avoid student debt)	Prepassistant1@nobts.edu	504.816.8091	www.nobts.edu/prep
Gatekeeper NOBTS news	pr@nobts.edu	504.816.8003	nobtsgatekeeper.wordpress.com
Information Technology Center	itcsupport@nobts.edu	504.816.8180	selfserve.nobts.edu
Help with Blackboard	blackboardhelpdesk@nobts.edu	504.816.8180	nobts.blackboard.com
Library	library@nobts.edu	504.816.8018	www.nobts.edu/Library
Online library resources	library@nobts.edu	504.816.8018	http://www.nobts.edu/research-links/default.html
Writing and Turabian style help	library@nobts.edu	504.816.8018	http://www.nobts.edu/writing/default.html
Guest Housing (Providence Guest House)	ph@nobts.edu	504.282.4455 x4455	www.provhouse.com
Student Counseling	lmccc@nobts.edu	504.816.8004	www.nobts.edu/student-services/counseling-services.html
Women’s Programs	womensacademic@nobts.edu	504.282.4455 x3334	www.nobts.edu/women

For additional library resources in your state, check <http://www.nobts.edu/library/interlibrary-loan.html>

- GALILEO for Georgia students
- LALINC for Louisiana students
- Florida Virtual Library (<http://www.flelibrary.org/>) for Florida students
- Interact with us online at –



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